

MINUTES OF THE HERSTMONCEUX VILLAGE HALL MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 14TH NOVEMBER 2016

PRESENT

Chris Thompson (Chair) Sheila Charlton (Secretary) Ian Stewart (Treasurer) Karena Mayhew Jo Angear
Joyce Burt Karen Hathaway Cllr Malcolm Bradshaw Bryan Naish Rhys Clatworth

APOLOGIES - one

MINUTES OF THE MEETING HELD ON 10TH OCTOBER 2016

The minutes having been circulated were signed by the Chairman as a true record of that meeting with an amendment viz

“ACCESS ROAD/LEASE

Cllr Bradshaw informed the committee that a meeting is due to take place between Cllrs Goodsell (amended from Stewart) and Nash and Dr Simmons in the very near future. An update on this to be reported at the next meeting.”

MATTERS ARISING

The safety curtains have been delivered and are looking good

Urn - it was decided to make a decision in the New Year on this matter

Dishwasher - after a discussion it was decided for Rhys to order the dishwasher details of which had been supplied by Cllr Bradshaw.

Quiz Evening - left to Sheila to put an advertisement in the Parish News before the deadline of 10th December 2016

Notice Board keys - Karen stated that Keymark Locksmiths of Heathfields would carry out the work needed. The first price of £45 plus VAT would be for making good the lock and the second price of £60 plus VAT would be for a new lock to be installed and to supply keys. Left to Rhys to liaise with locksmiths

TREASURER' S REPORT

Income/expenditure

September income £4714.66 / expenditure £2762.73

October income £3051.66 expenditure £4859.49

Bank balance as at 201st October £16701.898 (note opening balance at 1st January 2016 was £15475.82 so surplus for the year to date is £1228.97)

Note - we expect fairly large payment from HATS for their recent hire of halls.

Grants - Herstmonceux Parish Council received £3000.00

Banking - no action

Performing Rights Society - not heard a "dickey" bird from them so have written a chasing letter

Rhys and I hope to have more time in the next few months to rationalise the accounting/computer/online diary system.

Ian made mention that he had been notified by the Rateable Value Department of WDC that the revalue rating is likely to go up by £1,000. We will wait further news as it is received.

CARETAKER'S REPORT

Due to Rhys being on holiday recently there is no report.

When recently the door having been blocked up interfered with the burglary alarm this needed to be rectified by getting in the installer. In so doing brought to Rhys' attention that there was no contract covering the alarm. It was understood by Ian that the fire alarm contract covered the burglary too. Ian to ask the installer to send Rhys a contract to be forwarded to Ian so that the matter can be rectified.

Bookings for 2017 to date is £2378

Heaters - a heater will be removed from the main hall and put in the small hall this Saturday. Regarding guarantee on heaters Rhys is still trying to contact CDF

Our local plumber had to be called out due to a blockage in the toilet system.

FEASIBILITY 5 METRE BUFFER FOR USE AS A PLAY AREA

Ian has talked to John Ford about the possibility of the hall having an area of land adjacent to the car park for the Play Group. Mr Ford was not averse to the idea but said he would have to discuss this with the family members. Ian said we would measure out the area and let Mr Ford have a formal letter and this would have to be done by a formal legal agreement. Ian had subsequently spoken to Karen and Rob and agreed the rough area. Since then no progress has been made due to holiday.

Approach has been made by Janet McInnes from the Neighbourhood Plan section of the Parish Council. Discussions have taken place between the Neighbourhood Plan committee, John Ford and Malcolm Emery (advisors on historic woodlands) as to the possibility of linking the new Monson Homes (Lime Roughs site) and Collins proposed development site to the Recreation Ground via a new public Right of Way along the back of the Hall. The proposals also include a new car park to be built at the rear of the school to serve school and village. This has impact on proposed play group area / car parking at the village hall dropping off of play group children and school children. These are very early discussion but important that we are aware and have an input into proposals.

ACCESS ROAD / LEASE - no further news to report

CHARITABLE INCORPORATED ORGANISATION - *nothing to report*

MAINTENANCE TO THE VILLAGE HALL

Kitchen Units

Karen had obtained quotes from Wickes (£888.80) and B & Q (£940.00 plus additional parts required)

ANY OTHER BUSINESS

Sheila reported that six children and their teacher from the Primary School and her self went up to Lime Cross Nursery to buy plants and she hoped that the committee members have noticed the difference in the Planter.

It was raised that the poppy wreath is looking "sad" and it was agreed that this be taken away. It was agreed that a wreath would be supplied by the village hall each year.

WiFi - Cllr Bradshaw mentioned that the hall had no such system but Rhys informed him of how it works within the village hall. Cllr Bradshaw will look into this matter further and report back at the next meeting

Chris said how grateful he was that other users of the hall over the period of the production of "Hairspray" before and during had been kind in moving from their usual place in the hall to accommodate his requests. He would very much like to do a similar exercise for their next production and he would talk this through with Rhys. The committee expressed how pleased they were to hear that the production had been such a success.

DATE OF NEXT MEETING

The next committee meeting will be on Monday 12th December 2016 starting at 6.30 pm to accommodate those councillors who have a Parish Council meeting at 7.30 pm

