

**MINUTES OF HERSTMONCEUX VILLAGE HALL MANAGEMENT  
HERSTMONCEUX VILLAGE HALL COMMITTEE MEETING**

**HELD ON MONDAY 10TH OCTOBER 2016**

**PRESENT:**

Chris Thompson (Chairman) Sheila Charlton (Secretary) Karen Hathaway Bryan Naish  
Karena Mayhew Rhys Clatworth and Cllr Malcolm Bradshaw

**APOLOGIES:** Ian Stewart (Treasurer) Jo Angear Joyce Burt

**MINUTES OF THE MEETING HELD ON 12TH SEPTEMBER 2016**

The minutes having been circulated were signed by the Chairman as a true record of that meeting

**MATTERS ARISING**

The **safety curtains** will be delivered by the end of October

**Parking Lanes in the Car Park** - To be completed when Ian returns to the UK

**TREASURER'S REPORT**

**Income** September - £4,714.66 (including £3,000 Herstmonceux Parish Council's grant)

**Expenditure** - September £2,762.73

Sheila raised the question of Rhys being able to make transactions rather than holding on to deposit monies. Cllr Bradshaw stated that he had mentioned a firm that may be able to help and he would send details through to Rhys to be discussed at the next meeting

**Performing Rights Society** - no news regarding documentation arriving. Seek update from Ian at next meeting

**CARETAKER'S REPORT**

**2016** - the value of bookings at the end of September was £38,213. This is a decrease of £587.00 over the last meeting

**2017** - all regular users have been booked for 2017 and the value of bookings stand at £32,594. This figure has dropped due to the Little Stars School of Dance leaving us but we remain £835 up on the same time last year

**Electricity** - usage over the last 4 week period was £159.42

## **Maintenance**

Pumps - no problem          Heaters are in hand

## **Action**

### **Urn wall mounted**

Zip order direct

\* 1.5 ltr 9 cups at one time £640.00

\*3 ltr 18 cups at one time £770.00

\* 5 lre 30 cups at one time £870.00

Screwfix - Redring - 3 ltr 18 cups at one time £398.99

It was felt that more investigations should take place and findings reported back at the next meeting

**Thompson & Co** have been given the go-ahead to remove back door and brick up

Dishwasher - left to Karen and Cllr Bradshaw to investigate and report back at next meeting

Notice board keys - Karen to pursue this matter further and report back at next meeting

## **FEASIBILITY 5 METRE BUFFER FOR USE AS A PLAY AREA**

Ian has spoken to John Ford about the play group using the area to the south of the car park. He did not initially seem averse to the idea but would discuss with his family. Hopefully we will have a response for the committee to discuss at the next meeting

## **ACCESS ROAD/LEASE**

Cllr Bradshaw informed the committee that a meeting is due to take place between Cllrs Goodsell (amended from Stewart) and Nash and Dr Simmons in the very near future. An update on this to be reported at the next meeting

## **CHARITABLE INCORPORATED ORGANISATION**

As Ian is away there was no update on this matter but we look forward to an update at our next meeting as it was felt that we do want this matter to be completed soon

## **MAINTENANCE TO THE VILLAGE HALL**

Sheila had spoken to Michelle Gray of WDC regarding applying for another grant. It was stated that as the Village Hall had been successful in the 2016/17 round with a grant the chance of being successful again was slim but this should not deter us from applying for redecoration money. Sheila to pursue the matter

Karen will obtain two quotes for the kitchen units and report back at the next meeting.

**ANY OTHER BUSINESS**

An invoice has been sent to Geo. Collins for £100 for sponsoring the planter's plants

Quiz - Friday 27th January has been booked with a Ploughman's Supper

**DATE OF NEXT MEETING**

The date of the next committee meeting will be Monday 14th November 2016 starting at 6.45 pm sharp