

**MINUTES OF THE VILLAGE HALL COMMITTEE MEETING  
HELD ON MONDAY 9TH OCTOBER 2017**

**PRESENT**

Chris Thompson (Chair) Sheila Charlton (Secretary) Ian Stewart (Treasurer) Bryan Naish  
Karena Mayhew Rhys Clatworthy

**APOLOGIES**

Jo Angear and Joyce Burt

**MINUTES OF THE MEETING HELD 11TH SEPTEMBER**

The Minutes having been circulated were signed as a true record of that meeting

**MATTERS ARISING**

None

**TREASURER'S REPORT**

Bank balance at end of September 2017 was £22565.02 (which includes unspent grants of £4725)

Income	£6490.99 (including the HxPC grant of £3725)
Expenditure	£3284.88

- 1 Mick Goodsell has cut the hedge adjoining North Lodge. His bill is awaited.
- 2 The Colvin bill slightly higher this month as there is catch up due to their increase in price and the adjustment of Standing Order.
- 3 The £241 earned at the Jumble Sale not yet in accounts. Not a good sum but better than nothing. I know of another hall that had a jumble sale the same day as ours that raised £500 but they had tea and cakes, a raffle and also sold large pieces of furniture. The help we received was exceptional but I would not recommend a repeat event! There are more entertaining ways of raising money
- 4 I have not had time to look at the solar panel ideas
- 5 I have authorised Mr Hodges to paint the halls at his original price of £1020
- 6 We have in the last months had a couple of cheques unpaid. These have been recovered but the bank charges of £4 have not been requested. Rhys and I need your authority to recover or ignore the charge. **It was agreed by the committee to recover the charge.**

7 I have joined us to AirS Village Hall and Community Building Advisory Service. I receive a newsletter. I have sent this to Sheila but if anyone else wants the letter I can forward by email. **Committee agreed that they would like a copy of the newsletter**

8 I have booked Sheila and I into the AirS Village Hall Annual Conference. As we are members of the Advisory service we get two free entries. If anyone else wants to go there is a fee. The Conference is being held on 22<sup>nd</sup> November at Herstmonceux Village Hall

## **CARETAKERS'S REPORT**

### **Bookings:**

**2017:** The Value of bookings at the end of September 2017 was £38902 (£38520), increase of £382. This now means we are £689 up on last year's figures.

**2018:** Value of booking at the end September is £32628. An increase of £2074.00. This also puts us ahead of last year's figures..

**Electricity:** Usage over the last 3-week period was £201.74.

### **Maintenance:**

Pumps - one pump has been taken away for service problem

Painter has been arranged for

- Corridors 23<sup>rd</sup> to 27<sup>th</sup> October (5 days) – this will not affect hall usage
- Small hall 16<sup>th</sup> to 31<sup>st</sup> December
- Main hall 2<sup>nd</sup> to 13<sup>th</sup> April 2018 (9.00 – 18.00 hrs) evenings will be available

### **Actions:**

- Pyrotec have done the fire assessment they are awaiting PAT testing certificate.

**Waste Disposal:** Normal collection

## **JUMBLE SALE - 30<sup>th</sup> September**

See comments in Treasurer's Report. The Chairman will write to Jo and Joyce thanking them for giving up their time and organising the event.

## **ACCESS ROAD/LEASE**

The roadway has now been removed from our lease. Ian has submitted the application to HM Land Registry to register the Deed of Surrender and the Variation of

the Lease.

### **CHARITABLE INCORPORATED ORGANISATION**

Now the road situation has been completed we can now proceed with CIO. Ian is aiming for completing on this on 31<sup>st</sup> December 2017.

### **MAINTENANCE TO THE VILLAGE HALL**

It was agreed that after the redecoration had been completed the committee meet in the early part of January to measure up the display pin boards for displaying notice boards and childrens' paintings. Secretary was asked to convene a convenient meeting in the New Year for this .

### **ANY OTHER BUSINESS**

Ian reported that Hestmonceux Parish Council will be purchasing the telephone kiosks at Stunts Green and Windmill Hill. It had been agreed by the Council that the Windmill Hill stays in situ but that the Stunts Green be re-sited in the car park of the Village Hall. Ian seeks the committee's views. **It was agreed by the committee that the Stunts Green telephone kiosk by re-sited in the village hall car park (location to be decided) which could house all the information leaflets that are in the village hall foyer at the moment.**

Ian had purchased rings to be used by the memorial plaque for wreaths flowers etc for Remembrance Day. Ian to contact Richard Stevens to see if he will be conducting a short service and when so that it may be so advertised

Mary McBurney has offered to maintain the flower trough although Sheila still arranges twice a year for the primary school to choose the plants. **It was agreed that we take up Mary's offer of maintaining the flower trough.**

The table cupboard off the hall is in need of some repairs. Left to Rhys to get a quote for the work and report back at the next meeting.

Still to be agreed between Chris Ian and Rhys the matter of the Ray & Sheldon Group and Pre School interchangeable solution

### **DATE OF NEXT MEETING**

**Please note that the next meeting will be held on Monday 13<sup>th</sup> November 2017 at 6.30 pm**