

MINUTES OF THE VILLAGE HALL COMMITTEE MEETING HELD ON MONDAY 14th MAY 2018

PRESENT

Chris Thompson (Chair) Ian Stewart (Treasurer) Sheila Charlton (Secretary) Jo Angear Karena Mayhew Bryan Naish Nick Porter Ruth Dicken Rhys Clatworthy

APOLOGIES Joyce Burt

MINUTES OF THE MEETING HELD ON 9TH APRIL 2018

The Minutes having been circulated and with the addition of "for Race Night discussions" having been added to the "In attendance" item were signed as a true record of the meeting.

MATTERS ARISING - None

Race Night - 28th April

This was a very well supported joint venture (92) and the feedback has been that everyone enjoyed the event, although some attendees brought their own drinks! A HVH profit of £815.37 was made. Secretary to write and thank Claire Bray and Louisa Patient for their part in organising the food.

TREASURER'S REPORT

April income was £4,550.00.

April expenditure was £5,578 which included the decoration cost of £2,275.00 = £3,303.00

The Treasurer reported that our electricity supply account is now on an even keel after the slight blips we have encountered.

The Treasurer has received the Premises Licence from WDC which he will go through with Rhys regarding hire agreements, forms etc but has noted that the Treasurer and caretaker are now DPS.

The treasurer will raise an invoice for the pre school to pay half towards the notice boards as agreed.

CARETAKER'S REPORT

Bookings this month have been very quiet

2018 The value of bookings at the end of April 2018 was £39069 (£38,227) no movement during this month. This now means we are £3045 an increase of 8.44% up on last year's figures.

2019 Value of bookings at the end of January was £29201.00 (£29139) An increase over the month of £62.00. This is a provisional figure because all the regular time slots have been entered into the diary and inevitably there will be dates not required for bank holidays etc.

Electricity Usage over the last 4 -week period was £265.87.

Maintenance

Painting has been completed.

Actions

- Cam8 to be replaced - cost £317.16
- **monitor has failed** - to be looked into
- camera for paths and bottom of drive opaque and you cannot see anything Needs replacing Noted and action.

Waste disposal - normal collection

The pre school having had a recent inspection two things were noted. 1. In the small kitchen the wall behind the bin is marking the wall and needs to be rectified. Solution to put a plate behind the bin to stop this occurring. 2 There is a gap between back fire doors. Nick will rectify this by fixing an opaque tape.

FUTURE FEES Ian and Rhys to discuss this and to look at future maintenance expenditures and come back with details at the next meeting

FIRE RISK ASSESSMENT REPORT

All recommendations have been carried out

DATA PROTECTION ACT

Ian reported that there were various rules and regulations to which conformity is necessary. Sheila had attended a presentation on Data Protection but disappointed that there were no templates of declaration forms and spreadsheets for use by village halls. Although this act comes into being on 25th May we would not be held to account as we are showing that we are endeavouring to conform to the act. Left to Ian and Rhys to look at correspondence hiring agreements etc to comply to the act.

FUND RAISING

The new date for the Quiz is Friday 19th October 2018.

MAINTENANCE TO THE VILLAGE HALL

Sink in the kitchen is coming away from the wall and needs to be mended. Noted. Cupboard needs to be cleared out and sorted. Noted

ANY OTHER BUSINESS

Secretary to write to Mary McBurnie thanking her for doing such a splendid job on the planter flowers

The subject of the telephone kiosk was raised - this will be in situ soon

There is a very good likelihood that the village hall will have a defibrillator paid for by the parish council.

DATE OF NEXT MEETING

The next meeting will be on Monday 11th June 2018 at 6.00 pm