

MINUTES OF THE VILLAGE HALL COMMITTEE MEETING
HELD ON MONDAY 11TH NOVEMBER 2019

PRESENT

Chris Thompson (Chair) Ian Stewart (Treasurer) Sheila Charlton (Secretary) Jo Angear Joyce Burt
Karena Mayhew Liz Ford and Bryan Naish

APOLOGIES None

MINUTES OF THE MEETING HELD ON 14TH OCTOBER 2019

The Minutes having been circulated were signed by the Chairman as a true record of that meeting.

MATTERS ARISING FROM PREVIOUS MINUTES

Ian will ask Paul Angear when the outside work will be completed.

Dimmer switch to be monitored in the small hall

TREASURER'S & CARETAKER'S REPORT

The report below was circulated by the Treasurer to committee members.

September	Income	£5570.00	Expenditure	£2984.33
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The income includes the grant from Herstmonceux Parish Council of £2040. The net income for the month exclusive of the grant was therefore £3530.00.

The accounts for the year to 31st December 2018 have been audited with no issues raised. I have made a donation of wine to the Auditor who otherwise provided his services free of charge.

The Annual Return with accounts and audit report has been filed with the Charity Commission.

I have purchased a new cigarette box, installed it and removed the old one which would not open!

I have replaced a number of light bulbs throughout the hall. I will need to "hoover" out many of the uplighter as they are filled with dust. I am checking stocks of bulbs and starters and will be ensuring we have a proper supply.

The bank have yet to confirm they have dealt with the new signatories application.

Things still to be done - **with comments at the meeting**

- * Finalise Pyrotec recommendations (**details of which were listed in last month's minutes**)
- * BT Broadband upgrade - **contact needs to be made with BT**
- * Seat in memory of Rhys - **on this meeting's agenda**
- * Re-think the surface in front of the hall - **Members were asked to come up with ideas for next meeting**
- * Fencing or similar around the kerb by the Memorial trough - **due to a trip by a member of the general public**
- * Booking/Management clerk replacement - **this subject to be put on next month's agenda for further discussion**

* "Rubbish" clearance and tidying up/skip - **left to Ian and Sheila**

A surplus of neon lights had been found and it was suggested that Capital Electronics in Diplocks could be contacted with regard to disposal.

Sheila had recently been on a First Aider's course and it was highlighted that the first aid box should be checked over with regard to out of date supplies therein. Noted.

Ian felt that a session with James Galliant our Webmaster should be arranged soon to go through various programmes on the village hall computer. Agreed.

The members of the committee wished it be minuted their thanks to Ian and Sheila for covering the admin. and associated matters for running the village hall.

CAR PARKING

Although Martins had requested an extension to their car parking until the end of November, it was felt that they might be there a little longer than that.

MEMORIAL SEAT

Examples of seating were shown to the committee and it was left to Ian to look further and report back at the next meeting. It must be noted that Pam Clatworthy was in agreement to have a memorial seat for Rhys.

ANY OTHER BUSINESS.

Sue Wicks - Extend has made more bookings for 2020.

Adele Tribute Night - 7th March 2020. Chris went through with the committee the running order and organisation needed to run such an event. Although the overall cost would be £600.00 it was agreed that the ticket price should be £15.00 Money up front would be our best way of selling tickets. Details to be publicised from 6th January 2020. The bar was organised with nibbles and the layout would be cabaret style.

DATE OF NEXT MEETING

The next meeting will be held on Monday 9th December 2019 at 6.00 pm