

MINUTES OF THE VILLAGE HALL COMMITTEE MEETING
HELD ON MONDAY 9TH DECEMBER 2019

PRESENT

Chris Thompson (Chair) Ian Stewart (Treasurer) Sheila Charlton (Secretary) Jo Angear Joyce Burt Liz Ford and Nick Porter

APOLOGIES Karena Mayhew Ruth Dicken

MINUTES OF THE MEETING HELD ON 11TH NOVEMBER 2019

The Minutes having been circulated were signed by the Chairman as a true record of that meeting.

MATTERS ARISING FROM PREVIOUS MINUTES

Having discussed the outside work with Paul Angear, it was decided not to dig up the area in question but to level out the surface. A quote for the work has been requested from Paul Angear.

FINANCE AND MANAGEMENT REPORT

The report below was circulated by the Treasurer to committee members.

October	Income	£5520.00	Expenditure	£2963.12
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Lights - we have acquired £147.54 of new bulbs and tubes etc to keep our stocks up to date as they were running very low.

Ian has spoken to Lisa our cleaner, as to the stuff in the cupboard by the stairs to main hall stage, now clarified what we can and cannot be dumped. Will look at a skip over Christmas/New Year period when the hall is little used to do a tidy up.

Tim Honeysett has been asked to provide a quote to fence at the top of the bank at the rear of the bus shelter. There is a gap where certain young people are using it as a short cut to the gate to the woods.

Ian has acquired an intumescent grill and facings to replace the grill at the bottom of the main kitchen door. Cost of grill £34.19. I have asked James the handyman to fit. Once fitted we will have complied with the fire risk assessment requirement in this respect

Sheila has been on a first aiders course and noticed that the first aid kits were out of date. Two first aid kits have been purchased at a cost of £37.06.

Car parking now extended to 20th December 2019 ..New Year, Let's wait and see

BT Ian is awaiting final confirmation of the revised contract. At the request of Nick Porter, I investigated improving broadband. As a result, I have been in discussions with BT as to our contract. It is now agreed that we have a new fibre broadband at a guaranteed download speed, unlimited calls and broadband etc. Cost is £54.50 per month i.e. approximately £160.00 per quarter. Our last quarterly bill was £400.00 so we are looking at a saving of £240.00 per quarter but with a vastly increased broadband speed. A new router has been delivered at a cost of £8.00 and will be fitted next Friday. Watch this space.

I have submitted electricity meter readings to Scottish Power. The readings match reasonably well with the last bill, so hopefully no large bill to come. Our contract at present rates are to August 2020.

HSBC still nothing on new signatories on account. You will have noted payments to me. This is because I am paying personally for most items and recovering the cost. Rhys used to order and then ask me for a cheque to cover cost. The goods were then paid for and delivered. Until we get a new manager and sort out the bank, I will continue this arrangement and then hopefully revert to old system.

A session with James Gallifant our Webmaster will be arranged so that Ian and Sheila can go through with him the various programmes on the village hall computer. Agreed.

The members of the committee wished it would be minuted their thanks to Ian and Sheila for covering the admin. and associated matters for running the village hall.

CARETAKER'S POSITION

The committee discussed the situation of appointing a caretaker, although Ian and Sheila are coping admirably. Ian had drawn up a job description and it was agreed that details of this position be put on the Herstmonceux Community website in the New Year. The secretary would contact Airs requesting details of how other village halls operate with the running operation.

CAR PARKING

Martin's have requested another extension to their car parking until 20th December 2019.

MEMORIAL SEAT

Now that Rhys' bench has arrived it was suggested that a notice on the Herstmonceux Community webpage would be a good idea. Noted and for Ian to put the notice thereon.

ANY OTHER BUSINESS.

The Secretary was asked to inform the Pharmacy and Surgery of the likely problems that will occur on Thursday 12th December 2010 as to parking because of the general public voting on this day and the arrival of parents attending the pre-school's nativity play.

Adele Tribute Night - 7th March 2020. Chris again went through with the committee the running order and organisation needed to run such an event. 120 tickets - at £15.00 each - would be available in the New Year and allocated to committee members and members of HATS. Agenda item for January's meeting.

Defib, A discussion ensued on this matter and an update will be given at the next committee meeting.

The Secretary had obtained contributors details regarding the tapestry in the foyer of the village hall and would be acknowledging these details by the side of the tapestry in the New Year.

DATE OF NEXT MEETING

The next meeting will be held on Monday 13th January 2020 at 6.00 pm