

**MINUTES OF THE HERSTMONCEUX VILLAGE HALL
MANAGEMENT COMMITTEE HELD
ON MONDAY 26TH JULY 2021 AT THE VILLAGE HALL**

PRESENT Chris Thompson(Chairperson), Ian Stewart (Treasurer), Sheila Charlton (Secretary)
Karena Mayhew, Bryan Naish, Nick Porter, Jo Angear and Sue Wicks

APOLOGIES Liz Ford and Lisa Taplin

MINUTES OF THE MEETING HELD ON 14TH JUNE 2021

The Minutes were accepted by those present as a true record of that meeting, having been circulated to members before the meeting.

MATTERS ARISING

None as subject matters outstanding would be covered in the meeting

TREASURER'S REPORT

June 2021

Income £1692.00
Expenditure £1488.31

The fencing has not yet been repaired. The contractors have been contacted again.

Defibrillator – Ian will ask the clerk to the Parish Council for details of supplier and will then obtain the cost for one to be fitted at the hall.

Wealden District Council Ian has now registered the village hall as charitable status with regard to our rates to them.

Building insurance has been paid (just over £1,400) NB Rebuilding cost would be just over £1.7M

PPL/PRS Will get in touch with AirS to find out how other village halls are faring

COVID UPDATES

Have received an informant email from AirS stating just be careful. Lisa is still carrying out deep clean routine as before.

HALL UPDATES

A number of users have restarted in accordance with rules and others are considering restarting in July and September

Ian hopes to meet James Gallifant soon so that a clean up can be done together with an update of all the information that is out of date on the computer.

SHUTTERS

The main kitchen shutters will be fitted in a week's time by Syston and will be linked into the fire alarm system by our electrician, which should all be completed by 3rd August.

HALL CARETAKER/MANAGER

Nick having compiled a job description which was emailed to committee members was the basis of discussion on this matter.

On the whole his description and other comments from members were well received by members. However it was felt that the responsibilities and duties in the first instance should be used to advertise the position and Nick and Sheila would prepare such an advertisement. Replied from such an advertisement should be addressed to the Secretary. It was agreed that a job application pack should be prepared and Nick agreed to put this together in draft form and for this to be circulated to members for final approval prior to applicants applying for the position

ANY OTHER BUSINESS

Karena asked whether Zoom sound system/reception at the village hall could be improved. Ian offered to investigate this matter with Douglas and Adam sound recordists for HATS and report back.

DATE OF NEXT MEETING

The next meeting will be on Monday 13th September 2021 at 6.00 pm in the village hall.