

HERSTMONCEUX VILLAGE HALL

MANAGEMENT COMMITTEE

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON MONDAY 10TH FEBRUARY 2020

PRESENT Chris Thompson (Chairman) Sheila Charlton (Hon. Secretary) Ian Stewart (Hon. Treasurer) Joyce Burt Jo Angear Karen Mayhew Liz Ford (Tiddlers & Toddlers) Bryan Nash Nick Porter Sue Wicks (Extend) and Lisa Taplin (Dance Mavericks)

APOLOGIES: Ruth Dickens Anne Ken ward (Ray & Sheldon) Julie Hathaway Doreen Griffiths (View Craft)..... Chinese Brush Painting

MINUTES OF THE LAST AM HELD 11TH MARCH 2019 The minutes having been circulated were accepted as a true record of that meeting and signed by the Chairman.

MATTERS ARISING. None

CHAIRMAN'S REPORT

Well another year has passed and again the Hall has had another good year. When I think back a few years ago to the major discussions we had over finances and the 2/3 hour committee meetings we had, it is amazing as to how things have moved on and improved.

It would be wrong of me to start this Annual Report without paying respect to Rhys who we very sadly said goodbye to in the middle of this year. Rhys was involved with the hall from the start and he continued to be involved up to June last year. His commitment and dedication to the upkeep of the hall was unquestionable and he always insisted that we as committee members and all hall users always stuck to the highest standard. Rhys has played his part in the hall being at the level it is today and we should thank him for that. I know that Ian and Sheila are all too aware of just how much Rhys did and sometimes very much in the background. As you are aware there is now a bench out this room in memory of the work he did here and we thank him for that.

The hall has had a good steady progressive year and I am not going to focus too much on finance as Ian had already done this but I will just mention how useful it has been for us to be able to rent out a part of the car park. This has enabled us to carry out several things this year which may not have been possible otherwise. We have changed the front of the hall bought a

new dishwasher acquired new tables and had a new pump put in. I would also like to say a huge thank you to the Parish Council for their on-going support and their very generous donation to the upkeep of the hall

We have also had the stage floor stripped sanded and repainted. This was a huge and messy job and a huge thank you to Ian and Ruth Palmer for this work

We also this year held a fund raising music quiz in joint working with HATS and this too was a very successful event giving both sides a good financial boost.

I would like to say a huge thank you to Ian and Sheila for taking on the dual role of Caretaker/Manager. This has proved a very large job and it would and could have been a very difficult situation had they not done the work they have done. We now over the next few months will look at how we move forward.

Lastly I would like to say my personal thanks to all of the committee who have supported me and the hall this year. The hall is at the standard it is because of the huge work you dedicate to it.

HOB TREASURER'S REPORT: YEAR END 31ST DECEMBER 2019

The treasurer circulated income and expenditure accounts

Income

2018	£36946.53	of which grants and fundraising	£2179.13
Net	£34767.30		
2019	£49813.09	of which grants car park fees and fundraising were approximately	
	£12000.00		
Net	£44813.09		

Our income has increased dramatically but this relates solely to grants and car park fees. We operate on a cash received basis so income depends on when payment for bookings are received. We will for the future have to take care to recognise that car park fees have stopped.

Expenditure

2018	£36776.73
2019	£49392.32

Again comparison is difficult. It appears that expenditure has increased dramatically but this due by the fact that in 2019 we paid for the new cooker and new electrical circuit at a cost of

£3389.88 for which grants were received in 2018 and also paid for the new patio area improvement at a cost of £2316.00

On balance therefore the cash balance show a surplus of £420.77

I think we are in a reasonably healthy state. We increased the hire charges for 2019 but the new committee has to consider an increase for the year 2020/21

Other matters

1 Fire alarm testing and extinguishers are all up to date. Cost this year was £1957.79 but this included the five year replacement of several fire extinguishers.

2 Electricity (£9224.10) and cleaning (£8258.40) are our major expenses representing just under 50% of our income. If we were to lose any of our major users we would have no option but to vastly increase hire charges or cancel the cleaning and do it ourselves. We will need to look at green energy but the cost of installation is beyond our means unless we receive a major grant to cover almost all the cost.

3 The new dishwasher cost was covered by the grant from Herstmonceux Parish Council

4 The drainage has again cost us new pump at a cost of £1848.00. The drains have blocked a couple of times and rodded clear.

5 The new BY Wi-Fi system is operational and should provide not only a better service but also be cheaper.

BOOKING CLERK/CARETAKER'S REPORT

Ian reported that Sheila and himself were working well in keeping the administration of the village hall and that efforts are being made to employ someone on a permanent basis.

CHARITABLE INCORPORATED ORGANISATION – UPDATE

The treasurer reported that to pursue Charitable Incorporated Organisation status, (CIO) is very time consuming and walked the meeting through the ramifications of what would be involved. However he explained that now the access road had been brought to a conclusion there were really no benefits in pursuing this status. The meeting agreed not to further this matter.

NOMINATIONS TO BE MEMBERS OF THE HALL MANAGEMENT COMMITTEE

The following were nominated

Chairman: Chris Thompson Proposed by Jo Angear and seconded by Joyce Burt

Hon. Treasurer Ian Stewart Proposed by Jo Angear and seconded by Joyce Burt

Hon. Secretary Sheila Charlton Proposed by Ian Stewart and seconded by Karen Mayhew

The following were nominated and proposed by Chris Thompson and seconded by Sheila Charlton:-

User Organisation Representatives Karen Mayhew (WI) Nick Porter (Pre School) Liz Ford (Tiddlers & Toddlers) Bryan Nash (Charity Bingo)

Parish Council Representative Jo Angear

Community Representative Joyce Burt

Any other nominations Sue Wicks (Extend) and Lisa Taplin (Dance Mavericks) Proposed by Jo Angear and seconded by Karen Mayhew

ANY OTHER BUSINESS

None

The meeting closed at 7.58 pm